

Grievance form

This form is our grievance mechanism. We welcome you to fill it in if you believe that we have not lived up to our obligations or if you have experienced, seen or heard of any undesirable actions by AD-Trä AB and our employees.

The form will be read by the CEO, Anders Danielsson. If you have chosen not to be anonymous you will get a confirmation of receipt within 5 days and a resolution will be communicated within 30 days. If necessary you will be contacted to participate in the investigation, if you have not chosen to be anonymous. If you are not satisfied with the resolution contact us again and we will involve an independent third party to try to resolve the issue.

AD-Trä AB is prohibited to retaliate against employees and is committed to maintain confidentiality of all parties involved but will maintain records of all grievance procedures and resolutions for a period of 5 years.

Name (optional):

E-mail address (optional):

Please indicate if you are an:

- Internal stakeholder (employee, direct supplier, service provider et c)
- External stakeholder (contractor, indirect supplier et c)

Please indicate category:

- Human rights complaint
- Environmental complaint
- Unethical business practices
- Harassment and discrimination
- Workplace safety
- Work conditions
- Compensation and benefits
- Violation of company policy

Please describe as detailed as possible (date, place, what happened, who were involved and the consequences):

Please describe your expected resolution of this complaint:

Please add any further information you might have: